



GUIDE

UCI Para-cycling Classification Guide



Union Cycliste Internationale



TABLE

SECTION ONE: UCI RULES	4
CLASSIFICATION STRUCTURE, CHAPTER IV	4
PARA-CYCLING SPORT CLASS PROFILES, CHAPTER V	4
SECTION TWO: GUIDE	5
INTRODUCTION.....	5
ATHLETE EVALUATION	6
National Federation	6
Presentation at classification	6
Failure to cooperate or complete the classification process.....	6
Procedure	7
Informed Consent	7
SPORT CLASS STATUS	7
New (N).....	7
Review (R).....	7
Confirmed (C)	7
Not Eligible (NE) to compete	7
Notification	7
Intentional misrepresentation of skills and/or abilities	8
Consequence to support personnel	8
PROTESTS	9
In-competition protests.....	9
Out of competition protests.....	9
Procedures	9
Exceptional circumstances	11
APPEALS.....	14
The Appeal pathway	15
UCI INTERNATIONAL CLASSIFICATION PERSONNEL	16
Medical	16
Physiotherapist.....	16
Sports technical expert	16
General qualifications	16
LEVELS OF UCI CLASSIFIERS	16
National Classifier.....	16
International Trainee (ITC)	16
International Level 1 (IL1)	16
International Level 2 (IL2)	17
International Level 3 (IL3)	17
RESPONSIBILITIES AND DUTIES OF CLASSIFICATION PERSONNEL	17
National Classifier.....	17



International Trainee.....	17
International Level 1 Classifier	17
International Level 2 Classifier	17
International Level 3 Chief Classifier (CC)	18
Head of Classification (HoC) and Classification Committee.....	18
 DUTIES OF THE UCI PARA-CYCLING COORDINATOR	 19
 CLASSIFIER CODE OF CONDUCT	 19
 GUIDING PRINCIPLES.....	 20
 CONSEQUENCES AND SANCTIONS	 20
 CLASSIFIER TRAINING PATHWAY	 20



SECTION ONE: UCI RULES

In case of discrepancy official rule document in English is the reference.

CLASSIFICATION STRUCTURE, CHAPTER IV

Please refer to articles 16.4.001 and following of Part XVI of the [UCI Regulation](#).

PARA-CYCLING SPORT CLASS PROFILES, CHAPTER V

Please refer to articles 16.5.001 and following of Part XVI of the [UCI Regulation](#).



SECTION TWO: GUIDE

INTRODUCTION

The UCI Para-cycling Classification Guide has been developed in compliance with the IPC Classification Code (2007) and will be implemented in full on January 1, 2010 in conjunction with the revised UCI Rules found in Chapters IV and V of Part XVI, Para-cycling.

The purpose of the Para-cycling Classification is to minimize the impact of impairment on the outcome of the competition, so that an athlete's success in competition relies on training, physical fitness and personal athletic talent. Classification is an on-going process whereby all athletes are under regular observation by classifiers to ensure consistency and fairness for all athletes.

In order to achieve this purpose, athletes are classified according to the extent of activity limitation resulting from their impairment. This places athletes according to how much their impairment affects core determinants of performance in cycling.

Classification has two important roles:

- to determine eligibility to compete;
- to group athletes for competition.¹

Eligible impairment types

The UCI eligibility criteria define how an athlete may be considered eligible to compete. These criteria are based on the specific functions which are required to compete equitably with other athletes with a disability.

All athletes must meet the Minimum Disability Criteria (**MDC**) for their group. The MDC is set to ensure that the athlete's impairment causes him/her sufficient difficulty in cycling. As a consequence an athlete may meet the eligibility criteria for one sport but may not be able to compete in another sport. This does not mean the athlete does not have a verifiable impairment, only that he/she does not meet the criteria for para-cycling. If an athlete has activity limitations that are not permanent and / or do not limit the athlete's ability to compete equitably in elite sport with athletes without impairment, the athletes should be considered ineligible to compete.

There are four impairment groups in para-cycling:

1. Neurological- impairments with either central or peripheral damage, either congenital or acquired. Resulting in :
 - spasticity,
 - athetosis,
 - ataxia,
 - dystonia and mixed – spasticity/athetosis/ataxia/dystonia
 - peripheral nerve damage
 - impaired muscle power
2. Locomotor , including:
 - Amputations – as defined in the sport classes
 - limb deficiency and limb length difference,
 - impaired muscle power
 - impaired passive joint range of motion
 - multiple impairments that lead to a permanent and verifiable Activity Limitation.
3. Spinal cord lesions – complete or incomplete
4. Visual impairments – athletes who meet the criteria set down in chapter V section 16.5.014 for Tandem Class B.

¹ UCI _ Para-cycling 16.4.01



These eligible impairment types must be permanent and verifiable. If an athlete has a health condition causing pain that limits or prohibits full effort during evaluation, he/she will not be eligible for evaluation. If an athlete has an injury causing pain, the Chief Classifier (CC) may, time permitting, re-schedule the evaluation. However, if the athlete does not have a Sports Class and a Sports Class Status he/she will not be eligible to compete in the competition.

ATHLETE EVALUATION

National Federation

It is the National Federation's responsibility to ensure the athlete is nationally classified. In countries where there are no Classifiers available the athlete should be classified at regional or invitational events.

National Federations should work in conjunction with the UCI Para-cycling Head of Classification (HoC) and the Para-cycling Coordinator to develop a plan to train national Classifiers.

It is the responsibility of the National Federation to ensure that the athlete is medically fit to compete and that any secondary medical conditions such as epilepsy or concussion syndrome are under control. It is recommended that the NF download and if necessary translate the Informed Consent form prior to competition.

Presentation at classification

Athletes should attend classification in race dress with bicycle/tricycle/handcycle, helmet and any other equipment required to ride. Tandem B riders should bring their glasses/contacts and visual field tests (Goldman) if applicable.

Athletes must bring:

- One representative (head coach, NF representative)
- A translator if they do not speak English
- A list of medication with dosage in English.
- Their UCI license and/or passport
- If they have a complex impairment, medical records relevant to the impairment in English.

The athlete must sign an Informed Consent form and may be videotaped or photographed for classification and / or education purposes. Copies of the Informed Consent form may be found on the UCI website.

Prior to the athlete evaluation, a classification panel member will answer any questions the athlete and his or her accompanying support staff may have regarding the procedures involved in the classification process. The athlete is encouraged to ask further questions at any time during the classification evaluation.

Failure to attend classification at the scheduled time or failure to attend in proper attire or without equipment may result in the athlete not being classified. If an athlete has not been classified at the international event during the time set aside for classification for that discipline he/she may not compete.

Athletes with an N or R Sport Class Status should be at the event and ready for classification on the first classification day at 8:00 a.m. in order to be on time for their scheduled classification. National Federations should consult the Para-Cycling Coordinator or the Chief Classifier of the event to find out their classification appointment time.

Athletes not registered for the event will not be classified at the event.

Failure to cooperate or complete the classification process

Athletes who fail to cooperate with Classifiers or fail to complete the classification process will be subject to sanctions in accordance with the UCI Classification Guide.



Procedure

If the Classification Panel decides that the athlete is not cooperating, it will provide the athlete with one verbal warning. If it feels the athlete continues to be uncooperative it will stop classification and notify the CC for the event. The CC will consider any rationale for the failure to cooperate and decide if the athlete will be given a second opportunity. If the CC decides not to provide a second opportunity no protest will be allowed.

Any athlete found to have been uncooperative during an evaluation will not be permitted to undergo any further evaluation for that sport for a minimum of twelve months starting from the date upon which the athlete failed to cooperate.²

Informed Consent

Athletes must sign a Classification Informed Consent form to indicate their willingness to be classified and confirm their agreement to provide full effort and cooperation throughout the classification process. This form is available in Appendix A of this Guide and on the UCI Website for downloading and signing before classification. It is recommended that countries have the document translated if necessary so that the athletes understand what they are signing. Athletes should read and sign the document.

Sport Class and Sport Class Status

Sports Class – after the physical assessment the Classification Panel will assign the athlete a Classification based on the chart and profiles found in Chapter V 16.4.008 of the para-cycling rules.

SPORT CLASS STATUS

There are four different sports class status.

New (N)

For an athlete competing for the first time at a UCI para-cycling event

Review (R)

When new athletes have completed the physical assessment part of the classification process they will be given an R status until they have been seen during the road race or track cycling competition. At the end of the race, depending on their impairment, they will be given R if they need to be seen again or C if the panel feels that the athlete's impairment or class will not change.

Confirmed (C)

For athletes who have completed the classification requirements for their impairment.

Not Eligible (NE) to compete

Athletes who are found to be not eligible to compete will be seen by a second panel. If the second panel finds the athlete NE the decision will be final and not open to protest or appeal. If the medical classifiers find the athlete does not meet the eligibility criteria set out in the Classification Rules the classification assessment will stop immediately and the CC will be notified.

Notification

After the athlete has completed his/her first appearance in the discipline for which he/she is being classified he/she will be notified verbally and in writing through his/her NF representative of the final decision of the panel. Other countries will be notified as soon as is logistically possible. The CC will notify the Commissaires and the Technical Delegate.

The Classification Master List will be updated on the UCI Para-cycling website within **30 days** of the end of the event and will thereby be available to all countries.

² UCI Para-cycling Rules 16.04.11



Intentional misrepresentation of skills and/or abilities ³

An athlete who, in the opinion of the Classification Panel, is intentionally misrepresenting skills and/or abilities shall be considered to be in violation of the UCI Classification Rules.

If an athlete intentionally misrepresents skills and/or abilities, the athlete will not be allocated a Sport Class or Sport Class Status, and will not be permitted to compete at that competition in that sport.

In addition:

The athlete will not be allowed to undergo any further evaluation for that sport for a minimum of two years from the date upon which the athlete intentionally misrepresented skills and/or abilities.

The HoC and/or Para-cycling Coordinator will remove the Sport Class and Sport Class Status allocated to the athlete from the UCI Classification Master List and replaces it with IM (Intentional Misrepresentation).

The athlete will not be allowed to undergo any further evaluation for any discipline within the UCI for a period of two years from the date upon which the athlete intentionally misrepresented skills and/or abilities. The National Federation (NF) will be informed in writing.

An athlete, who, on a second and separate occasion, intentionally misrepresents skills and/or abilities, will receive a lifetime ban from UCI events and will be subject to other sanctions deemed appropriate by the UCI.

During physical or technical assessment, if the Classification Panel finds the athlete to be misrepresenting his/herskills or abilities, itwill stop classifying the athlete and contact theCC.

If the panel sees a difference between the impairment assessed during the physical and/or technical assessment and the impairment during the athlete's first appearance or subsequent races it must contact the CCimmediately.

The CC will notify the National Federation, Para-cycling Coordinator, Commissaires and the Technical Delegate as soon as is logistically possible.

The athlete will not be able to continue competing and any prior wins will be void and medals returned.

They will be designated as IM (Intentional Misrepresentation) on the Classification Master List and not allowed to undergo further classification for a period of two years from that date.

Consequence to support personnel ⁴

The UCI will enforce sanctions on athlete support personnel who assist or encourage an athlete to be uncooperative, intentionally misrepresent skills and/or abilities or disrupt the evaluation process in any other way.

Those who are involved in advising athletes to intentionally misrepresent skills and/or abilities will be subject to the same sanctions as the athletes.

The UCI will disclose details of penalties imposed upon athletes and their support personnel at the event to all nations.

The CC will immediately notify the National Federation, Para-cycling Coordinator, Commissaires and the Technical Delegate. The Para-cycling Coordinator will be responsible for informing the nations not present as soon as logistically possible. The Para-cycling Coordinator, in consultation with the HoC, will confer with the UCI Legal Committee and put in place a process that it is determined on a case by case basis.

³ UCI Para-cycling Rules 16.04.012

⁴ UCI Para-cycling Rules 16.04.013



PROTESTS⁵

The term “protest” refers to the procedure by which a formal objection to an athlete’s sport class is made and subsequently resolved. Protests should only be submitted by a designated representative of a National Cycling Federation or CC under exceptional circumstances. An athlete’s Sport Class should only be protested once, with the exception of protests submitted in exceptional circumstances. A protest of a Sport Class allocated by the UCI can only be resolved by the UCI.

In-competition protests

Will take place only in competitions where there are two panels available and should be resolved in a manner that minimizes the impact on the competition. Medal presentations must not occur until protests have been finalized.

Out of competition protests

Must be submitted to the HoC and the UCI Coordinator within 30 days of the last day of a competition in which the athlete has competed or 60 days prior to a competition where the athlete will compete.

Athletes may only be protested once by their own nation and once by another nation, and only under exceptional circumstances.

Procedures

Protests must be submitted by a National Federation representative authorized to submit protests (for example, the Chef de Mission or Team Manager) and/or the CC.

The CC for the event, or a person designated for that event, shall be the person authorized to receive protests on behalf of the UCI at an event.

An athlete’s Sport Class may be protested within one hour (60 minutes) of the athlete being advised of the Classification Panel’s decision regarding his/her Sport Class.

A National Federation representative may protest the Sport Class of an athlete of a different National Federation within one hour (60 minutes) of the athlete’s first appearance in competition or within one hour (60 minutes) of the athlete being assigned the Sport Class, whichever is the later.

Protests must be submitted, in English, on a designated Protest Form (see Appendix A) that should be made available by the CC at the competition. It is also available on the UCI website. The information and documentation to be submitted with the protest form must include the following:

- The name, nation and sport of the athlete whose Sport Class is being protested;
- Details of the decision being protested;
- The reason for the protest and the rationale;
- Any documents and other evidence to be offered in support of the protest;
- The signature of the National Federation representative or the CC, where applicable; and
- A fee of 100 Euros (unless there is a different amount specified for that competition).

If the NF wins the protest, the UCI will return the protest fee. If the NF loses the protest, the UCI will retain it.

Upon receipt of the protest form, the CC shall review it to determine if there are grounds for a protest and if all the necessary information has been included.

If it appears to the CC that the protest form has been submitted without all the necessary information, the CC shall dismiss the protest and notify all relevant parties.

If the protest is declined the CC shall state in writing why the protest has not been accepted.

⁵ UCI Para-cycling Rules 16.04.015



For example, protests may be rejected due to the following reasons:

- The athlete has been protested previously and a final decision was made.
- The protest submission was not completed within the timeframe.
- The protest form was not signed by the representative of the NF.

If the protest is accepted, the CC will appoint a Protest Panel to conduct athlete evaluation as outlined in chapter V section 16.4.006.

The Protest Panel shall have an equal or greater level of certification as those involved in the most recent allocation of the athlete's sport class, and represent all three functions. (For example if one Classifier holds dual accreditation as a medical and technical Classifier the panel may consist of two Classifiers.)

The members of the Protest Panel should have had no direct involvement in the evaluation which led to the most recent allocation of the athlete's Sport Class, unless the most recent evaluation took place more than 18 months prior to the protest being submitted.

The CC will notify all relevant parties of the time and date for the athlete evaluation that will be conducted by the Protest Panel. This should occur as quickly as possible and the athlete may not compete in another event until the protest is completed.

Procedure to be followed by the CC:

- The CC must place himself at the finish line
- The CC must find the rider and the person in charge of the concerned nation
- Once the CC has found them, he must introduce himself as Chief Classifier
- The CC must discreetly inform them that the athlete has been selected for a protest
- The CC fill out the protest form (time of notification, deadline of appearance)
- The CC asks them to read and sign the form
- The CC gives them a copy of the form
- The CC remind the rider that he/she has to go to the classification room no later than 15 minutes before the indicated time on the form
- The CC remind the rider to take his/her license with a picture and their cycle and adaptive equipment
(if the license has no picture, another form of identification with a picture is necessary)

All documentation submitted with the protest form shall be provided to the Protest Panel. Protest Panels shall conduct the initial evaluation without reference to the Classification Panel which allocated the athlete's most recent sport class. After its initial assessment in reviewing an athlete's Sport Class, the Protest Panel may seek medical, sport or scientific expertise, including the first panel if necessary.

All relevant parties shall be notified of the protest decision as quickly as possible following Athlete Evaluation.

If the protest is won by the NF and the classification changes, the Para-cycling Coordinator will be informed immediately by the CC or HoC. The Sports Class change takes effect immediately. The Para-cycling Coordinator will ensure that all medal standings are changed, ranking, records and Master Lists adjusted to reflect the change of class.

The decision of the Protest Panel is final and is not subject to any further protest or appeal.



Exceptional circumstances

Exceptional circumstances arise when a CC believes an athlete demonstrates significantly less or greater ability prior to or during competition, which does not reflect the athlete's current Sport Class.

Exceptional circumstances may result from:

- A change in the degree of impairment of an athlete;
- An athlete demonstrating significantly less or greater ability prior to or during competition which does not reflect the athlete's current Sport Class;
- An error made by a Classification Panel which has led to the athlete being allocated a Sport Class which is not in keeping with the athlete's ability;
- Sport Class allocation criteria having changed since the athlete's most recent evaluation.

Table 1: Protest opportunities during competitions

Athlete Sport Class status	Can be protested by athlete's NF and/or other NF	Can be protested by Chief Classifier
New (N)	YES	YES
Review (R)	YES	YES
Confirmed (C)	NO*	YES

*Athlete may only be protested once

The CC will advise the athlete and relevant National Federation that a protest is being made in exceptional circumstances. A new Classification Panel will be assigned to assess the athlete. The CC will supervise the process.

Athlete evaluation following a protest shall follow the same process as described in Athlete Evaluation. All relevant parties shall be notified of the protest decision as quickly as possible following athlete evaluation.

The decision of the Protest Panel is final and is not subject to any further protest or appeal.

Procedures for protests submitted out of competition⁶

Out of competition protests must be submitted to the HoC and UCI Para-cycling Coordinator within 30 days of the last day of a competition in which the athlete has competed or 60 days prior to a competition where the athlete will compete.

Athlete Sport Class status	Can be protested by athlete's NF or another NF	Can be protested by the Chief Classifier
Review (R)*	YES	YES
Confirmed (C)	YES*	YES**

***If an athlete has entered the event as a R and is given C status at the end of that event, another NF may protest the athlete. However, the athlete may only be protested once.**

**** Under exceptional circumstances.**

All R athletes may only be protested once.

⁶ UCI Para-cycling Rules 16.04.015



Protests made out of competition must be submitted by a National Federation representative authorized to submit protests (for example, the Chef de Mission or Team Manager); and/or the CC (under exceptional circumstances).

Protests must be submitted on the UCI Para-cycling official protest form to the HoC of the sport with a copy to the UCI Para-cycling Coordinator. A fee of 300 Euros must be paid.

Regardless of the outcome of a protest, the UCI will retain the protest fee.

Upon receipt of the official protest form and the protest fee, the HoC shall conduct a review to determine whether all relevant rules concerning the submission of a protest have been complied with and will then proceed to accept or reject the protest.

If the relevant rules have not been complied with or there are no substantial grounds for a protest, the protest shall be dismissed and the protest form returned.

The HoC Head of Classification and / or the UCI Para-cycling Coordinator shall notify all parties within 30 days of the time and date for the protest evaluation, which, following consultation with all relevant parties, may take place at an agreed event. If the protest is rejected, the reasons why the protest was rejected will be given.

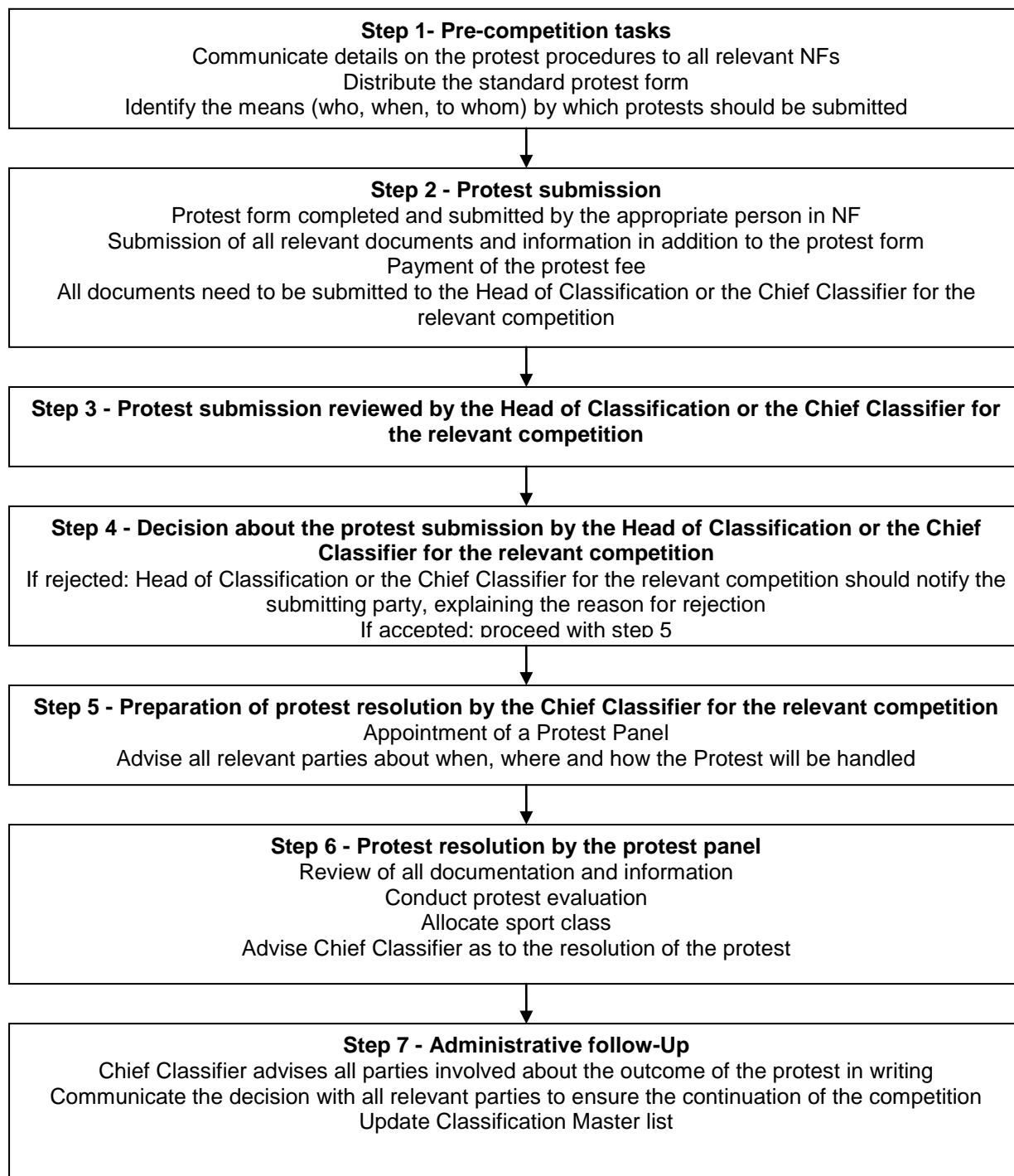
Protests submitted out of competition will not be considered at a Paralympic Games. Athlete evaluation following a protest made out of competition shall follow the same process as described in Chapter IV section 16.4.006. All relevant parties shall be notified of the protest decision as quickly as possible following athlete evaluation.

The decision of the Protest Panel following an out of competition protest is final and is not subject to any further protest or appeal.



The Protest Pathway

The following sections describe the various stages of a protest procedure during or out of competition.





APPEALS

The term "appeal" refers to a procedure by which a formal objection to the manner in which classification procedures have been conducted is submitted and subsequently resolved.

UCI Para-cycling has designated the International Paralympic Committee Board of Arbitration Classification (BAC) to act as the appeal body for UCI Para-cycling. The detailed rules of procedure in respect of Appeals to the BAC are provided by the IPC. The IPC will be responsible for establishing the BAC in accordance with the IPC BAC Bylaws.

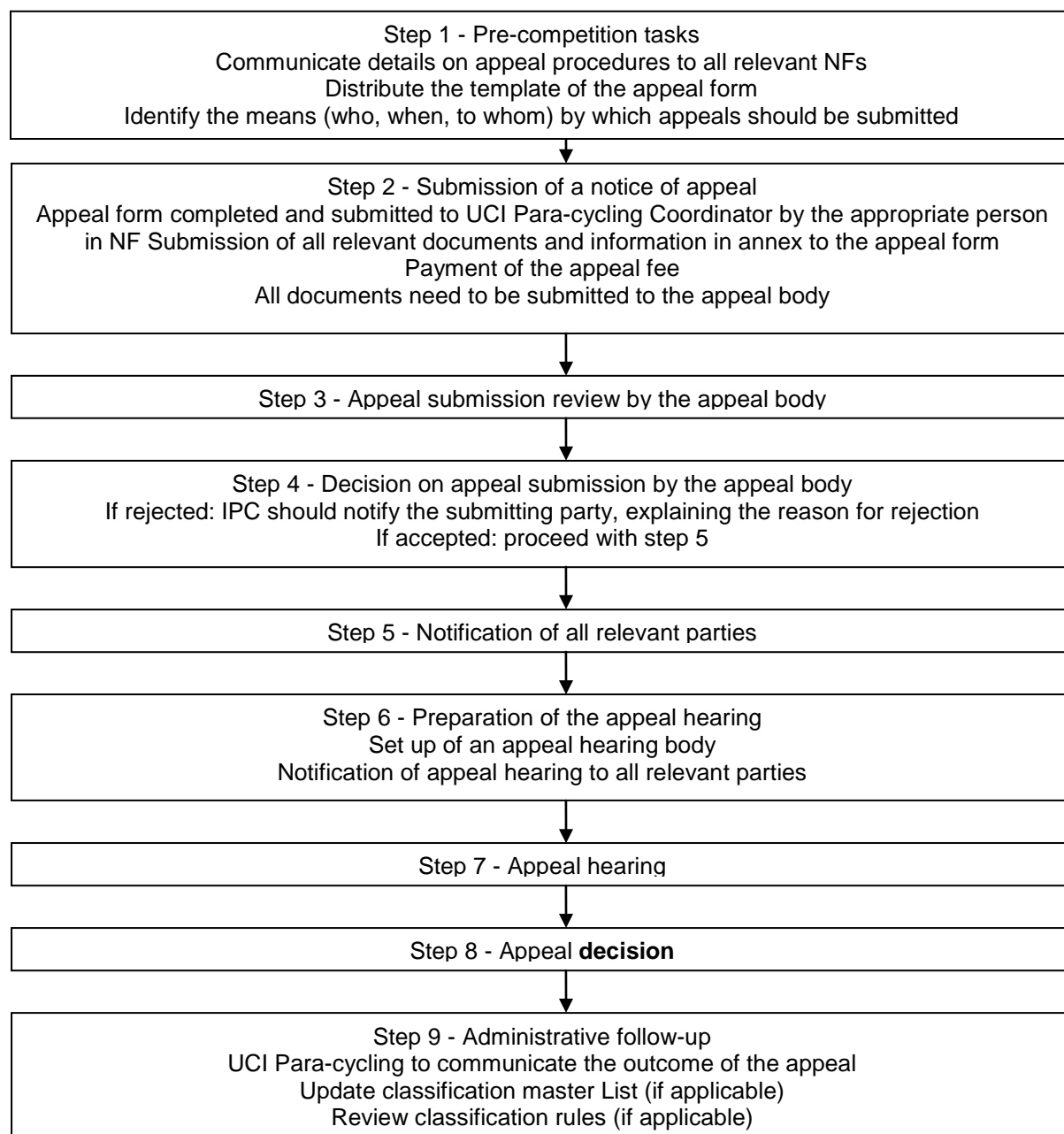
The BAC shall have jurisdiction to review classification decisions in order to:

- Ensure that all appropriate Sport Class allocation procedures have been followed; and/or
- Ensure that all appropriate protest procedures have been followed.



The Appeal pathway

The following sections describe the various stages of an appeal conducted during or out of competition.





UCI INTERNATIONAL CLASSIFICATION PERSONNEL

The IPC Classification Code and UCI recognize Classifiers as **Games Officials**.

There are three types of UCI Classifiers:

Medical

A doctor who has experience in dealing with people with physical impairments such as spinal cord lesions, locomotor impairments and neurological impairments as defined by the sport class profiles. **The doctor establishes eligibility to compete based on the criteria in the sport profiles.**

Physiotherapist

Physiotherapists or related disciplines trained to assess muscle strength, range of motion, balance and coordination.

Sports technical expert

These experts have an extensive coaching background in cycling or degrees in physical education, biomechanics or kinesiology and a working knowledge of cycling and individuals with physical impairments. Able to analyze gait and assess the athlete on the bicycle/tricycle/handcycle

A UCI Classification Panel must include all three functions: a medical, physio and technical classifier or a combined panel of two if there is a classifier with a dual UCI certification. When the panel consists of only two international classifiers, the medical or the physiotherapist can act as sports technical expert if they are recognized as such.

General qualifications

A Classifier must have a general knowledge of each part of classification. He/she must speak and write English sufficiently to communicate with other Classifiers and athletes and complete the forms in English. All Classifiers must read, sign and abide by the Classifiers Code of Conduct. All Classifiers must be able to ride a bicycle, tricycle or handcycle. They must be independent in decision making but able to work well as a member of the classification team. They must understand the rules on Athlete Evaluation and Protests. They must be committed to a learning process in order to maintain and refresh their knowledge and skills.

LEVELS OF UCI CLASSIFIERS

National Classifier

An individual who has trained in the UCI Para-cycling Classification system and allocates sports class and sports class status at a national level.

International Trainee (ITC)

An individual who is in the process of formal training by the UCI but who is not yet certified as an International Classifier. A trainee may not be an appointed member of a Classification Panel at an international competition. This individual cannot allocate an international Sport Class.

International Trainee Classifiers cannot have **any** responsibilities as a member of a national delegation at the event where classification training takes place. Having no such official duties allows trainee classifiers to participate fully in their classification training. International Trainees or their country must pay all expenses for the trainee to attend a competition (travel, food and accommodation). The trainee wears neutral clothes at all times. International Trainee Classifiers may apply to the HoC for inclusion in a competition to complete their training; however the number of trainees per event will be limited.

International Level 1 (IL1)

This is an individual who has successfully completed the formal UCI training and has been certified to be a member of a Classification Panel at an international competition. This individual may participate in the assignment of a Sport Class under the supervision of Level 3.



International Level 2 (IL2)

The Classifier acts in a leadership capacity at competitions and reports to the HoC. They work as a team to ensure quality classification and assist and train newer Classifiers. Level 2 Classifiers have completed the formal UCI training, show leadership, participate in research and development of the classification system, have sufficient experience to interpret the UCI rules at a competition and/or are able to act as the final arbiter in protests.

International Level 3 (IL3)

Is a Level 2 Classifier who has attended training for Chief Classifiers and/or has been mentored by another CC. CC share appointed by the HoC in consultation with the Para-cycling Coordinator for a specific competition.

All International Classifiers assigned to a UCI event will be entitled to a daily allowance for travel and accommodation following the financial obligations found on the UCI Website under "Publications".

RESPONSIBILITIES AND DUTIES OF CLASSIFICATION PERSONNEL

National Classifier

A trainee Classifier is responsible for following prescribed rules as set down in the latest rule book and adhering to the Classifier's Code of Conduct.

The duties may include:

- Work as a member of a Classification Panel to allocate an athlete's Sport Class and Sport Class Status at nationally sanctioned events;
- Work as a member of a Protest Panel as required;
- Attend classification meetings at competitions;

International Trainee

A trainee Classifier is responsible for following prescribed rules as set down in the latest rule book and adhering to the Classifier's Code of Conduct.

The duties of the trainee may include:

- Active participation and observation in order to learn classification rules and to develop competencies and proficiencies for certification;
- Attend classification meetings at events.

International Level 1 Classifier

A Classifier is responsible for following prescribed rules as set down in the latest rule book and adhering to the Classifier's Code of Conduct.

The duties of the Classifier may include, but are not limited to:

- Work as a member of a Classification Panel to allocate an athlete's Sport Class and Sport Class Status at UCI sanctioned events;
- Work as a member of a Protest Panel as required;
- Attend classification meetings at competitions;
- Assist in Classifier training and certification as requested by the HoC for Para-cycling or the Classifier appointed to be in charge of training at the competition.

International Level 2 Classifier

The duties of a Senior Classifier include duties of a Level 1 Classifier and may also include, but are not limited to:

- Supervising and evaluate trainees and Classifiers
- Conducting or assist in accreditation level courses
- Assisting in the research, development and clarification of the classification rules and profiles for UCI
- Assisting in the review of the rules / profiles on a regular basis
- Providing workshops to update Classifiers nationally and internationally.



International Level 3 Chief Classifier (CC)

The Chief Classifier is a Classifier appointed by the HoC for the sport and the Para-cycling Coordinator for a specific competition.

All International Classifiers assigned by the UCI to an event will be in titled to a daily allowance for travel and accommodation following the financial obligations found on the UCI website under "Publications".

The duties of the Chief Classifier may include, but are not limited to:

- Administering and coordinating classification matters related to a specific competition according to UCI Para-cycling Rules
- Liaising with organizing committees and teams before a competition to identify and notifying athletes who require evaluation of Sport Class and Sport Class Status.
- Liaising with organizing committees or the Para-cycling Coordinator before a competition to ensure travel, accommodation and working logistics are provided for Classifiers.
- Supervising Classifiers to ensure that classification rules and procedures are applied appropriately during competition.
- Supervising Classifiers and trainee Classifiers in their duties as members of Classification Panels and monitoring their level of classification competencies and proficiencies.
- Having an advanced knowledge and understanding of Athlete Evaluation, Protest and Appeal rules and procedures and their administration.
- Completing a Competition Report within 30 days of the competition and sending it to the Head of Classification and the Para-cycling Coordinator.

Head of Classification (HoC) and Classification Committee

Classification will be coordinated by three Level 3 International Classifiers. The Head of Classification is the person who is responsible for the overall direction, administration, co-ordination and implementation of all classification matters for the UCI. The committee will coordinate education under the supervision of an Education Coordinator and rules under the Rules Coordinator. The Para-cycling Coordinator will be an ex officio member of the committee.

Duties of the Head of Classification include, but are not limited to:

- Chairing the Classification Committee
- Examining the status of the classification system on a regular basis.
- In conjunction with the Rules Coordinator, leading the design, planning and recommendation of programs and policies for the UCI to ensure that Classification Rules comply with the Classification Code and International Standards.
- Administering and coordinating classification matters, including serving as a member of relevant committees (for example Executive Committee, Sport Standing Committee or Management Team). This may be delegated to another person on the Classification Committee
- Appointing Classifiers for Classification Panels, including appointment of Chief Classifiers in conjunction with the Para-cycling Coordinator and relevant committee members.
- Working with the Education Coordinator to organize and/or conduct Classifier Training and Certification.
- Maintaining and updating classification and Classifier databases, and Classification Master List.
- Informing Classifiers of changes in the classification rules and consult for feedback on issues that affect the sport and classification rules.
- Liaising with all relevant external parties including the Para-cycling Committee.



DUTIES OF THE UCI PARA-CYCLING COORDINATOR

A. Classifier appointment

- In consultation with the HoC jointly deciding on who will be the CC for specific events.
- Sending out a call for Classifiers to express interest in event(s), collecting responses, and in collaboration with the HoC selecting the appropriate panels for each competition. Selection to be based on the criteria for selection (TBA).
- Notifying Classifiers of selection or sending out a "thank you for applying but not selected this time" letter.
- Arranging travel and accommodation for Classifiers.

B. Classification schedule and notification

- Following the receipt of registration, or in conjunction with the local organizing committee (LOC), to receive the names of the athletes registered and with reference to the Master List identify the athletes to be classified (N and R). Set a schedule for classification at the competition, as far as possible taking the training schedule into consideration, with final approval from the CC / HoC.
- Sending the nations the list and schedule for athletes to be classified along with relevant documents and reference to standard documents (that may be found on the internet). Nations are responsible for communicating with the Coordinator to confirm the classification schedule and work out any changes.
- It is recommended that there be no more than 8 hours of classification scheduled per day.

C. Classification venue

Before the event, communicate with the LOC about the appropriate classification venue, equipment and other needs for classification.

D. Database management

Under the direction of the HoC and based on the report supplied, ensure that the list of athletes classified at each event is posted on the UCI website and that the Master List is updated accordingly. Based on the classification report and the Master List, issue classification cards and ensure that these are given to the nations.

E. Communication

Ensure that there is a flow of communication between the HoC and the Para-cycling Commission. Keep the HoC up to date with UCI matters and inform the HoC about rules changes and other pertinent matters.

CLASSIFIER CODE OF CONDUCT

The role of Classifiers is to act as impartial evaluators in determining an athlete's Sport Class and Sports Class Status. The integrity of classification in UCI Para-cycling rests on the professional conduct and behaviour of each individual Classifier.

Classifiers should value and respect the athletes and athlete support personnel and:

- Treat athletes and athlete support personnel with understanding, patience, and dignity;
- Be courteous, objective, honest and impartial in performing their classification duties for all athletes, regardless of team affiliation or national origin;
- Accept responsibility for all actions and decisions taken and be open to discussion and interaction with athletes and athlete support personnel in accordance with the International Standard for Athlete Evaluation, the International Standard for Protest and Appeals, and the International Federation and/or competition rules;



- Perform classification duties and related responsibilities while not being under the influence of alcohol or illegal substances;
- Maintain confidentiality of athlete information where ever possible, according to the International Standard for Athlete Evaluation and the International Standard for Protest and Appeals.

Classifiers should respect the Classification Rules and:

- Accurately and honestly represent their qualifications and abilities when applying for training and certification and when accepting classification appointments to competitions;
- Understand the theory and practical aspects of the Classification Rules and make them widely known and understood by athletes and athlete support personnel;
- Continuously seek self-improvement through study of the sport, Classification Rules, mentoring lesser-experienced Classifiers and developing trainee Classifiers;
- Perform duties without yielding to any economic, political, sporting or human pressure;
- Recognize that anything that may lead to a conflict of interest, either real or apparent, must be avoided.
- Disclose any relationship with a team, athlete or athlete support personnel that would otherwise constitute a conflict of interest.

Classifiers should respect their colleagues and:

- Treat all discussions with colleagues as confidential;
- Explain and justify decisions without showing anger or resentment;
- Treat other Classifiers with professional dignity and courtesy, recognizing that it is inappropriate and unacceptable to criticize other Classifiers, Games Officials or Technical Advisers in public;
- Publicly and privately respect the decisions and decision making process of fellow Classifiers, Games Officials and Technical Advisors whether you agree or not;
- Share theoretical, technical and practical knowledge and skills with less experienced Classifiers and assist with the training and development of Classifiers in their respective sports in accordance with the International Standards for Classifier Training and Certification.

GUIDING PRINCIPLES

Classifiers perform a professional role and voluntarily observe a high-level of professional and ethical conduct and behaviour, not because of fear of penalty but out of personal character and dignity.

CONSEQUENCES AND SANCTIONS

Classifiers must acknowledge and accept that disciplinary action against them may include a variety of sanctions from verbal or written reprimand to revoking their certification as a Classifier for the UCI.

CONSEQUENCES OF NON-COMPLIANCE WITH CLASSIFIER CODE OF CONDUCT

In cases where a Classifier fails to meet the code of conduct and behaves in a way that is inappropriate or unprofessional, he/she will be given a verbal warning. If the behaviour persists, the Chief Classifier will issue a written warning that will consider sending the Classifier home. All incidents will be reported to the Head of Classification and UCI Para-cycling Coordinator.

CLASSIFIER TRAINING PATHWAY

The training pathway or how to become a Classifier is still under construction.

National Federations wishing to train Para-cycling Classifiers should contact the Para-cycling Coordinator to find out about training opportunities.